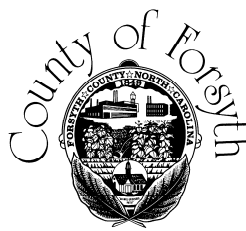


BOARD OF ELECTIONS

Linda J. Sutton
CHAIR

Frank M. Dickerson
SECRETARY

Jerry D. Jordan
MEMBER



Robert H. Coffman
Director of Elections

FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING – January 5, 2010

Present: Linda J. Sutton, Chair
Frank M. Dickerson, Secretary
Jerry D. Jordan, Member

Staff: Rob Coffman, Director of Elections
Lamar Joyner, Deputy Director of Elections
Judy Speas, Office Assistant

Call to Order

Ms. Sutton called the meeting to order at 1:05 PM in the Cooper Cardwell Elections Room.

Approval of Minutes

The Board reviewed the minutes for December 1, 2009. Ms. Sutton requested suggestions for corrections or additions. Mr. Dickerson moved to approve the minutes after one correction is completed. Mr. Jordan seconded the motion. The motion passed unanimously.

County Budget Process

The Board reviewed the Calendar for 2010-2011 Budget Process document from the County Manager's office. Ms. Sutton asked whether the office would benefit from a new office assistant position request in the proposed budget process. Mr. Coffman stated that the flow of work of the current staff was operating sufficiently. Also, a vacant clerical position would be filled during the current fiscal year as well. Mr. Dickerson asked questions regarding the budget process. Mr. Coffman explained the fiscal year timing from July 1 to June 30. The number of elections in the next fiscal year would be one, the 2010 November general election. Mr. Jordan stated that the office understandably went over budget with early voting expenses in 2008. Ms. Sutton thanked Mr. Coffman and the Board for the information and comments regarding the budget process.

Primary One Stop Locations

The Board reviewed a document of One Stop History for the past ten years and discussed the necessity of additional one stop locations for the 2010 Primary. By statute, the Board of Elections is required to hold early voting at the Government Center for each election. Mr. Coffman stated that the data reveals that early voting has become more popular as time has passed, especially since registration

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was added to one stop locations. Mr. Dickerson asked whether there would be a reason to add other one stop locations for the primary this year since past data shows that the government center location was adequate in similar elections. Mr. Coffman stated that additional sites are a significant expense of approximately \$5000 each and that the funds could be diverted to add more sites in the 2010 General election. Also, he stated that there had been no constituency group contact to request additional sites. Mr. Joyner said that the decision should be made soon in order to reserve space at additional locations. Mr. Dickerson and Mr. Jordan stated that additional weekend hours at the government center location rather than additional locations may be more warranted for the 2010 Primary election by reviewing the one stop voter percentages in past elections. Ms. Sutton agreed that even though she is a proponent for additional locations, it would be agreeable to add accessibility with weekend voting. Mr. Coffman stated that Early Voting for the 2010 Primary Election would begin at the Government Center on April 15, 2010 and end at 1:00 on May 1, 2010. The Board discussed various weekend dates and Ms. Sutton requested a motion that the Board vote to add weekend hours on April 17, 18, 24 and 25, 2010 to the early voting schedule. Mr. Dickerson moved to add the weekend hours as stated. Mr. Jordan seconded the motion and the motion passed unanimously.

Assignment of Director's Duties

The Board members reviewed the revised Duties of Director of Elections document that was presented in the last meeting. Mr. Dickerson suggested a minor change and the Board accepted the document as revised.

Closed Session (Personnel Issue)

Ms. Sutton suggested that the Board go into closed session to discuss a personnel issue. The motion would be based on G.S. 143-138.11(a)(1) (closed session to prevent the disclosure of privileged or confidential information or information that is not considered a public record). Mr. Dickerson moved to go into closed session. Mr. Jordan seconded the motion, the motion passed unanimously and the Board went into closed session at 2:05 PM.

Adjournment

Ms. Sutton called the meeting to order from closed session at 2:30 PM. The next Board of Elections meeting will be February 2, 2010 at 1:00 PM in the Cooper Cardwell Elections Room. Ms. Sutton requested a motion to adjourn the meeting. Mr. Dickerson moved to adjourn. The motion passed unanimously and the meeting was adjourned at 2:30 PM.

Linda J. Sutton, Chair

Frank M. Dickerson, Secretary

Jerry D. Jordan, Member