



FORSYTH COUNTY BOARD OF ELECTIONS

Telephonic Board Meeting Agenda

April 16, 2020 – 5 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Public Comments

If you wish to speak, please call the number below at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order your call was received. The Chairperson will also ask for any additional speakers before the meeting is called to order. Members of the public may listen to proceedings by dialing: Phone number: (712) 770-4694 Access code: 814755

4. Approval of Meeting Minutes
5. Approval of FY2020-2021 Budget
6. Approval of Polling Place Fees
7. Other Business
8. Closed Session (if necessary)
9. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
April 16, 2020 – 5:00 p.m.

Meeting Called to Order

A regular meeting of the Forsyth County Board of Elections was called to order telephonically on April 16, 2020 at 5:06 p.m. Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell, Secretary Robert Durrah, Member Stuart Russell, Member John Loughridge, and Member Catherine Jourdan

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, and Kimberly Stuck

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Member Jourdan moved to alter the agenda by moving public comments to the end of the meeting; Member Loughridge seconded; **Motion carried unanimously.**

Approval of Meeting Minutes

Secretary Durrah moved to approve the meeting minutes for March 12, 2020 as presented; Member Jourdan seconded; **Motion carried unanimously.** Secretary Durrah moved to approve the meeting minutes for March 13, 2020 as presented; Member Loughridge seconded; **Motion carried unanimously.** Secretary Durrah moved to approve the meeting minutes for March 17, 2020 as presented; Chairperson Campbell seconded; **Motion carried unanimously.** Secretary Durrah moved to approve the meeting minutes for March 25, 2020 as presented; Member Russell seconded; **Motion carried unanimously.**

Approval of FY2020-2021 Budget

Director Tsujii presented the administrative and election budget to the Board. Mr. Tsujii provided details of each section of the budget for the Board. Director Tsujii provided insight on the COVID-19 budget enhancement needed for the General Election. Roll call was taken to verify all Board members were still present, all members were present. Member Loughridge moved to approve the recommended FY2020-2021 Budget; Member Jourdan seconded; **Motion carried unanimously.**

Approval of Polling Place Fees

Deputy Director Bobadilla provided details for the request for \$250.00 differential for refurbishment of their lawn due to damages caused by overflow parking in the prior election for 042- Fellowship Baptist Church; The request included an increase in fees for elections going forward in the amount of \$400.00. Member Jourdan inquired if it would be a good thing to consider an alternate location with adequate parking. Deputy Director Bobadilla noted that 042 Fellowship Baptist Church had been a long time polling location and cautioned that a move could lead to voter confusion, due to a short notice between the Primary and General Election, and the possibility of a request for a higher fee at a different location. Member Jourdan moved to approve the \$250.00 differential for

payment from the March 3, 2020 Primary Election and the \$400.00 fee for elections going forward; Member Loughridge seconded; **Motion carried unanimously**. Ms. Bobadilla also informed the Board that 802 – Summitt School has requested to no longer be a polling location citing safety concerns.

Roll call was taken to verify all members were still present.

Public Comments

Chairperson Campbell called for comments.

Dianna Gray - 2310 Ardmore Terrace, Apartment A, Winston-Salem, NC 27103

Linda Sutton - 3025 Marimon St., Winston Salem, NC 27127

The Board and Director Tsujii addressed the questions and concerns from the public comments. Director Tsujii stated that the General Assembly have yet to make any changes, therefore elections would proceed as usual until further direction is provided. Chairperson Campbell inquired if there was any way to alter the absentee envelope to make it easier for absentee voters to understand requirements. Mr. Tsujii stated that information could be bolded and highlighted, noting that the State Board of Elections may make other changes and the potential of legislative changes to consider. Director Tsujii assured the Board that a draft would be presented to the Board for review prior to production.

Adjournment

Secretary Durrah moved to adjourn the Board meeting; Member Loughridge seconded; Motion carried unanimously. Board adjourned at 6:21 p.m.

Approved:

s/ Susan Campbell
Chair

s/ Robert Durrah
Secretary

s/ Stuart Russell
Member

s/ John Loughridge
Member

s/ Catherine Jourdan
Member