

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: July 28, 2014

AGENDA ITEM NUMBER: 21

SUBJECT: One (1) Joint Appointment to the Planning Board (City/County), Four-Year Term, Expiring February 2018 [Capacity: City Resident]

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION: Members of the City/County Planning Board are appointed jointly by the City Council and the Board of County Commissioners. Melynda B. Dunigan was appointed to the City/County Planning Board by the City Council at its meeting of July 7, 2014 and appointment by the County Commissioners is needed to confirm this appointment.

ATTACHMENTS:  YES  NO

SIGNATURE: \_\_\_\_\_  
COUNTY MANAGER

DATE: July 23, 2014

# Memo

**To:** Carla Holt

**From:** Linda Jackson-Barnes

**CC:** Paul Norby

**Date:** July 18, 2014

**Re:** Appointment to the Planning Board (City-County)

During the July 7, 2014 City Council meeting, Melynda B. Dunigan, was appointed to the Planning Board for a full first term expiring February 2018.

As you know, she will not be an official member until the Board of Commissioners confirms her appointment.

I have attached the adopted memo from the City Council meeting July 7, 2014. If you need further information, please contact me at 747-7372.

Thank you.

Included: Melynda B. Dunigan's application  
City Council July 7, 2014 Recommendation memo

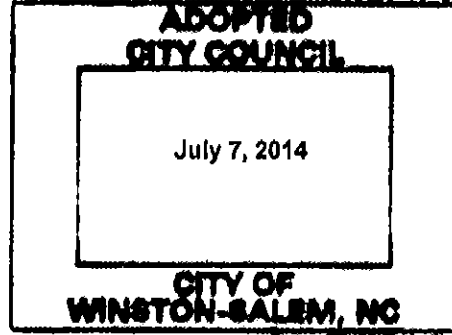
# Memo

To: City Council Members

From: Mayor Allen Joines

PC: Lee Garrity, City Manager

Date: July 7, 2014



Re: Recommendations for Appointments and Reappointments to Boards and Commissions

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I recommend the following individual for appointment to the Tourism Development Authority (TDA):

**(Category appointment Hotel-Motel General Manager)**

**James Williams (b/m)** Mr. Williams is General Manager at Holiday Inn Express, 110 Miller Street, Winston-Salem, NC. He resides at 110 Willow Trace Circle Apt 4, Clemmons, NC. His term will expire October 2015.

I recommend the following individual for reappointment to the Firemen's Relief Fund/Board Of Trustees:

**Carl J. Nutt (w/m)** who resides at 1117 Silas Ridge Court, Winston-Salem, NC. Mr. Nutt is an Accountant. His term will expire March 2018.

I recommend the following individual for appointment to the Planning Board (City-County):

**Melynda B. Dunigan (w/f)** who resides at 1875 Mallard Lakes Drive, Winston-Salem, NC. Ms. Dunigan is a Community Activist with a Ph.D. in Linguistics. Her term will expire February 2018.

I recommend the following individual for appointment to the Utility Commission (City/County):

**Lewis Wesley Curtis, Jr. (b/m)** who resides at 2731 Wallingford Road, Winston-Salem, NC. Mr. Curtis is an Architect with Walter Robbs Callahan and Pierce Architects. His term will expire June 2019.



CITY OF WINSTON-SALEM  
OFFICE OF THE MAYOR - ALLEN JOINES

7396

CITIZEN APPLICATION FOR ADVISORY  
BOARDS AND COMMISSIONS

Name: Melynda Dunigan Race: Caucasian  
Gender: male  female  Birthdate: 6-4-61 E-mail philipdunigan@aol.com  
Home Phone: 922-2497 Daytime Phone: 922-2497 Fax: \_\_\_\_\_  
Home Address: 1875 Mallard Lakes Drive, Winston-Salem, NC 27106  
Do you live within the City Limits of Winston-Salem? (circle one)  Yes  No  
Do you live within the County of Forsyth? (circle one)  Yes  No  
Current Occupation/Title: Homemaker  
Employer/Business Name: \_\_\_\_\_  
Business Address and Zip: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Education: High School [ ] College [ ] Graduate School  Other [ ]  
Degree/Subject of Study: Ph.D. in Linguistics  
School Name/Years Attended: B.A. from Wake Forest University, M.A. and Ph.D. From University of North Carolina at Chapel Hill

BOARD/COMMISSION APPLYING FOR (list one): 10-Year PLAN COMMISSION  
List the Board or Commission you currently serve and your term expiration date. \_\_\_\_\_

Why are you interested in serving on the Board/Commission you are applying for? I have been working with neighborhood issues for a number of years as a member of the W-S Neighborhood Alliance.  
Are you willing to serve on any other Board/Commission? Please list: Planning Board

Are you interested in serving in any other community volunteer activities? Yes. I am involved currently in a number of other volunteer activities.

PLEASE SUBMIT ANY RESUME

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Interests/Skills/Areas of Expertise/Professional Organizations

Served as chairman of the North Suburban Area Plan Citizens Steering Committee, present member of the Tree Ordinance Committee

List two personal references below.

Name: Molly Leight Daytime Telephone: 725-4325

Address: 313 S. Main St., W-S, 27101 Relationship: Friend

Name: George Bryan Daytime Telephone: 721-7600

Address: 1001 Reynolda Rd, W-S, 27104 Relationship: Friend

AFFIRMATION OF ELIGIBILITY

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes  No  If yes, explain complete disposition. \_\_\_\_\_

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Commission?

Yes  No  If yes, explain \_\_\_\_\_

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement or conduct will be cause for my removal from any board or commission.

Signature of Applicant: Melinda Dunigan Date: 11-14-06

RETURN COMPLETED FORM TO:

Mayor's Office, P.O. Box 2511, Winston-Salem, NC 27102 Telephone: 336-727-2058 Fax: 336-748-3241