



**ORDINANCE NAMING AN UNNAMED PRIVATE ROAD IN  
FORSYTH COUNTY EXTENDING WEST OFF HILLTOP COURT,  
“HILLTOP FOREST LANE”**

**WHEREAS**, the Forsyth County Emergency Services Department and the City/County Planning staff recognize a need for and recommend that an unnamed private road extending west off Hilltop Court, located within the unincorporated area of Forsyth County, be named in compliance with the requirements of Section 20-7, entitled “Road Naming Standards,” of the Forsyth County Code, in order to avoid problems locating and responding to citizens in emergency and non-emergency situations; and

**WHEREAS**, the property owners adjoining the private road to be named, have not responded to the name “Hilltop Forest Lane” as a potential road name; and

**WHEREAS**, the proposed “Hilltop Forest Lane” name is not in conflict with any existing road name in Forsyth County, has been approved by E911 services to ensure that Emergency Service Agencies are able to quickly respond to the location, and will avoid confusion for service providers; and

**WHEREAS**, pursuant to the provisions of N.C.G.S 153A-239.1, at least ten (10) days prior to conducting the public hearing to name the said unnamed private road, Forsyth County caused notice of the time, place, and subject matter of the public hearing on this proposed road naming to be prominently posted at the Forsyth County Courthouse, and in at least two public places in the township where the road is located, and to be published in a newspaper of general circulation published in Forsyth County.

**NOW, THEREFORE, BE IT ORDAINED** by the Forsyth County Board of Commissioners, after posting and publishing notice and conducting a public hearing as required by law, that an unnamed private road in Forsyth County extending west off Hilltop Court, as further identified on the attached map, is hereby named “Hilltop Forest Lane”.

**BE IT FURTHER ORDAINED** that after naming the unnamed private road in Forsyth County extending west off Hilltop Court, “Hilltop Forest Lane,” Forsyth County shall cause notice of this action to be given to the local Postmaster with jurisdiction over the said road, to the N.C. Board of Transportation, and to any municipality within five miles of the said road.

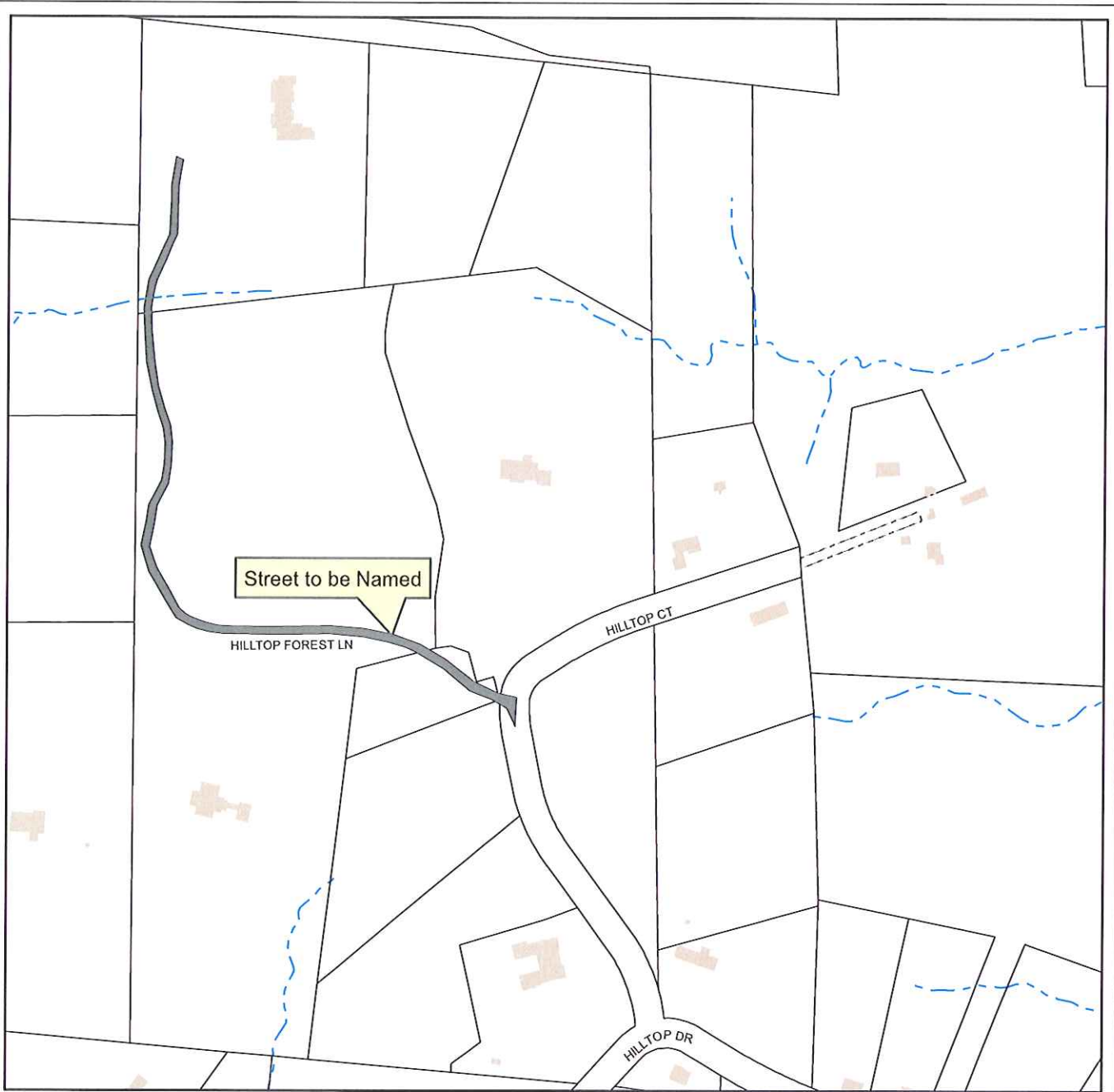
**BE IT FURTHER ORDAINED** that this Ordinance shall become effective upon its adoption.

Adopted this the 28<sup>th</sup> day of April 2014.

**Street Naming/Renaming Staff Report  
Off Hilltop Court to Hilltop Forest Lane**

<b>SITE INFORMATION</b>	
Petitioner/Applicant	Planning staff/Emergency Services
Action	Request to name an unnamed private street extending west off Hilltop Court to Hilltop Forest Lane.
Existing Street Name	Structures are currently assigned Hilltop Court addresses.
Proposed Street Name	Hilltop Forest Lane
Reason for Naming	Submission of a minor subdivision plat triggered the requirement to assign this street a name in order to correct the address numbers on Hilltop Ct which are in the same block range as the address numbers on Hilltop Dr. Eliminating duplicate address number block ranges on streets with the same name and different street types is a top priority directive Emergency Service Agencies. In order to correct the address numbers, this separate street segment is required to be assigned a unique street name.
Location	Extends west off Hilltop Court
Jurisdiction	Forsyth County

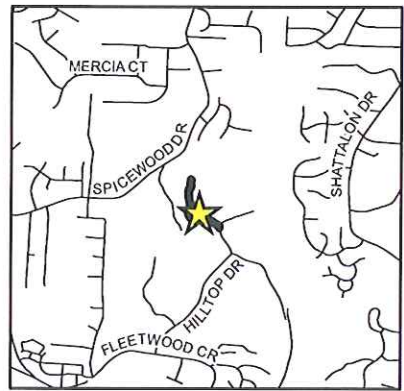
<b>SITE ANALYSIS</b>	
Background	The address numbers on Hilltop Ct appear to have been originally assigned as numbers on a driveway off Hilltop Dr.
Conformity to Addressing Ordinance and/or Policies	Four houses have driveway access from this street segment. To come into compliance with Section 20-7 of the Address Ordinance, this private street must be assigned a unique street name. The proposed street name does not conflict with any existing street name in Forsyth County.
Adjoining Property Owners	Four total properties adjoin this private street. Four houses have access from this street and 1 adjacent property is currently vacant land.
Notification	<ul style="list-style-type: none"> <li>▪ Letters were sent, March 3, 2014, to the adjacent property owners along this private street providing a thirty (30) day comment period for the proposed street name. No comments were received from any of the adjoining property owners.</li> <li>▪ On April 7, 2014, letters notifying the adjoining property owners of the public hearing date and time were mailed.</li> <li>▪ Notices for public notification boards were mailed on April 7, 2014, to the North Point Post Office, the Reynolda Manor Branch of the Forsyth County Public Library, and delivered to the Forsyth County Clerk of Court for posting in the Forsyth County Hall of Justice, announcing the date and time of the public hearing.</li> </ul>
Historical Analysis	Hilltop Ct was named on 11-13-1989. This street naming proposal is for a newer street segment that extends West off Hilltop Ct.
Emergency Services Analysis	Forsyth County Emergency Services supports this street naming because accurate address assignments are critical to ensure that Emergency Services Agencies are able to quickly respond to the correct location.
Staff Recommendation	Approval.



**Petition to Name  
An Unnamed Private Street  
to Hilltop Forest Lane**



Scale: 1" represents 300'  
4/28/2014



Location Map

Plotted 4/2/2014

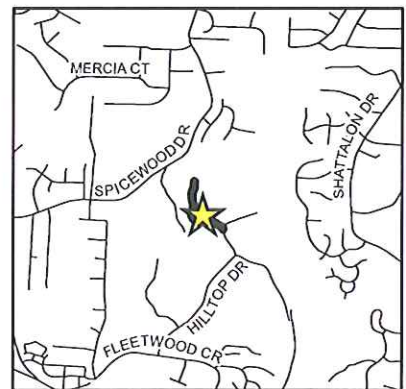




**Petition to Name  
An Unnamed Private Street  
to Hilltop Forest Lane**



Scale: 1" represents 300'  
4/28/2014



Location Map

**NOTICE OF PUBLIC HEARING ON PROPOSED ORDINANCE TO  
NAME AN UNNAMED PRIVATE ROAD IN FORSYTH COUNTY  
HILLTOP FOREST LANE**

Notice is hereby given that Forsyth County will conduct a public hearing on Monday, April 28, 2014, at 6:00 p.m., in the Forsyth County Commissioners' Meeting Room located on the Fifth Floor of the Forsyth County Government Center, 201 N. Chestnut Street, Winston-Salem, N.C. pursuant to the provisions of N.C.G.S. 153A-239.1 on the following proposed ordinance:

1. To name an unnamed private road Hilltop Forest Lane.

This notice shall be published once at least ten (10) days before the date of the public hearing in a newspaper of general circulation in Forsyth County, and notice shall be prominently posted at the County Courthouse and in at least two public places in the township where the road is located.

This the 18<sup>th</sup> day of April 2014.

**FORSYTH COUNTY BOARD OF COMMISSIONERS**  
Carla D. Holt, Clerk to the Board