

February 14, 2019

Item # 17-E

**Shontell Robinson**  
Director



**Marcy Jackson**  
Deputy Director

**Human Resources Department**

**BRIEFING  
DRAFT**

**MEMORANDUM**

**RECEIVED**

**JAN 17 2019**

COUNTY MANAGER'S/  
COMMISSIONERS' OFFICE

TO: J. Dudley Watts, Jr.  
County Manager

FROM: Shontell Robinson  
Human Resources Director

DATE: January 16, 2019

SUBJECT: Human Resources Report for the Month of December 2018

Recapitulation of the attached report reflects the following:

|                  | <u>Full-Time</u> | <u>Part-Time</u> | <u>Total</u> |
|------------------|------------------|------------------|--------------|
| Number Employed  | 27               | 0                | 27           |
| Number Separated | 30               | 17               | 47           |

The following reclassifications and paygrade change occurred during the month of December 2018:

PCN 6352 (Department IT Support Analyst) to Business Process Analyst  
 PCN 7891 (Community Resources Consultant) to Fiscal Technician  
 Class Code 039 (Property Manager) from Pay Grade 31 to Pay Grade 29

Attachment

# Forsyth County Personnel Report

Employed During the Month of December 2018



| <i>Department</i>                   | <i>Name</i>          | <i>Position Title</i>                      | <i>Salary</i> |
|-------------------------------------|----------------------|--|---------------|
| <b>Full-Time</b>                    |                      |  |               |
| Commissioners' and Manager's Office | Tonya D McDaniel     | County Commissioner                        | 0.00          |
| Housing                             | Shakerra A Jones     | Administrative Assistant                   | 16.75         |
| Library                             | Chelsey N Baggot     | Librarian                                  | 18.13         |
| Parks and Recreation                | Jordan A Dellinger   | Golf Technician I                          | 10.87         |
| Public Health                       | Michelle L Pleasants | Environmental Health Specialist Intern     | 18.60         |
| Public Health                       | Thomas C Vagts       | Nutritionist                               | 17.38         |
| Public Health                       | Kondra N Wilkes      | Office Assistant                           | 12.00         |
| Public Health                       | Cleveland M Garrison | Pharmacist                                 | 39.62         |
| Sheriff                             | Henry C Gray         | Captain                                    | 37.87         |
| Sheriff                             | Timothy L Wooten     | Chief Deputy Sheriff                       | 46.60         |
| Sheriff                             | Rocky L Joyner       | Major                                      | 43.98         |
| Sheriff                             | Bobby F Kimbrough    | Sheriff                                    | 47.68         |
| Sheriff                             | Vanessa J Smith      | Sheriff's Applications and Database Specia | 24.92         |
| Sheriff                             | Lewis L Burton       | Sr. Human Resources Consultant             | 24.04         |
| Social Services                     | Shaneesha W Jackson  | Department Business Manager                | 27.97         |
| Social Services                     | Adele E Palmer       | In Home Care Aide                          | 10.72         |
| Social Services                     | Tiffany S Alston     | In Home Care Aide                          | 10.54         |
| Social Services                     | Sherise S Dean       | In Home Care Aide                          | 11.50         |
| Social Services                     | Jason H Heyman       | Income Maintenance Caseworker              | 15.48         |

# *Forsyth County Personnel Report*

*Employed During the Month of December 2018*



| <i>Department</i> | <i>Name</i>       | <i>Position Title</i>             | <i>Salary</i> |
|-------------------|-------------------|-----------------------------------|---------------|
| Social Services   | Torria S Alford   | Income Maintenance Caseworker     | 15.55         |
| Social Services   | Reginald D Fair   | Income Maintenance Caseworker     | 16.61         |
| Social Services   | Deidre E Lowery   | Information Specialist            | 11.96         |
| Social Services   | Betsy M Peterson  | Office Assistant                  | 13.02         |
| Social Services   | Tatianna D Brodie | Office Assistant                  | 11.53         |
| Social Services   | Sherita S Cain    | Social Work Program Manager       | 29.67         |
| Social Services   | Robert D Jones    | Sr. Income Maintenance Caseworker | 17.43         |
| Social Services   | Jamilla Ross      | Sr. Social Worker                 | 23.42         |

# Forsyth County Personnel Report

Separations Processed During the Month of December 2018\*



| <i>Department</i>                   | <i>Name</i>           | <i>Position Title</i>            | <i>Salary</i> | <i>Service</i> |
|-------------------------------------|-----------------------|----------------------------------|---------------|----------------|
| <b>Full-Time</b>                    |                       |                                  |               |                |
| Animal Control                      | Raquel Cuffie         | Animal Shelter Attendant         | 11.42         | 2.10           |
| Animal Control                      | Michael T Fitzpatrick | Animal Services Officer          | 19.47         | 10.56          |
| Commissioners' and Manager's Office | Everette Witherspoon  | County Commissioner              | 0.00          | 7.99           |
| Commissioners' and Manager's Office | Sara C Williams       | Deputy Clerk To Board Of Co Comm | 14.57         | 0.27           |
| General Services                    | Doniel Merino-Acevedo | Custodian                        | 9.86          | 0.92           |
| General Services                    | Monica M Logan        | Custodian                        | 10.00         | 0.29           |
| General Services                    | Edward E Cooley       | Maintenance Manager              | 34.57         | 34.46          |
| General Services                    | Gary G Key            | Design & Construction Manager    | 42.35         | 31.68          |
| Library                             | Molly R Schaefer      | Librarian                        | 17.71         | 1.70           |
| MapForsyth                          | Stacy Y Tolbert       | Addressing Analyst               | 25.37         | 2.77           |
| Parks and Recreation                | Monica J Jordan       | Sr. Custodian                    | 11.41         | 4.07           |
| Public Health                       | Laura B Brooks        | Public Health Nurse II           | 29.16         | 10.23          |
| Public Health                       | David S Foster        | Pharmacy Manager                 | 64.61         | 28.75          |
| Public Health                       | Jose J Ontiveros      | Foreign Language Interpreter     | 14.81         | 0.16           |
| Public Health                       | Nadiyah A Abdul       | Public Health Educator           | 16.47         | 1.07           |
| Sheriff                             | Kristal J Williams    | Sr. Office Assistant             | 15.41         | 5.25           |
| Sheriff                             | Santiago H Botero     | Detention Officer I              | 18.19         | 0.27           |
| Sheriff                             | Samantha J Calloway   | Detention Officer I              | 17.32         | 0.20           |
| Sheriff                             | Amy M Kyser           | Detention Officer I              | 17.89         | 0.66           |
| Sheriff                             | Alicksander B Steel   | Detention Officer I              | 17.32         | 1.65           |

# Forsyth County Personnel Report

**Separations Processed During the Month of December 2018\***



| <i>Department</i>             | <i>Name</i>                  | <i>Position Title</i>         | <i>Salary</i> | <i>Service</i> |
|-------------------------------|------------------------------|-------------------------------|---------------|----------------|
| Sheriff                       | William T Schatzman          | Sheriff                       | 70.63         | 16.00          |
| Sheriff                       | Kip K Reese                  | Detention Sergeant            | 25.76         | 16.25          |
| Social Services               | Stephanie M Berens           | Sr. Social Worker             | 24.18         | 3.44           |
| Social Services               | Kathlin L Neamo              | Sr. Social Worker             | 21.06         | 1.41           |
| Social Services               | Whitney R McCollum           | Sr. Social Worker             | 21.32         | 1.75           |
| Social Services               | Kirsten S Watson             | Sr. Social Worker             | 23.51         | 1.82           |
| Social Services               | Jeanette Eaddy-Mcswain       | Child Support Agent           | 22.11         | 21.85          |
| Social Services               | Janifer M Southerland        | In Home Care Aide             | 15.35         | 25.38          |
| Social Services               | Jami H Richardson            | Income Maintenance Caseworker | 16.08         | 3.21           |
| Social Services               | Carolyn Covington            | Income Maintenance Caseworker | 20.55         | 25.69          |
| <b>Part-Time</b>              |                              |                               |               |                |
| Board of Elections            | Deborah H Gitlin             | Temporary Employee            | 12.00         |                |
| Board of Elections            | Jane T Dougherty             | Temporary Employee            | 12.00         |                |
| Board of Elections            | Frederick C Falin            | Temporary Employee            | 12.00         |                |
| Board of Elections            | Donna C Smith                | Temporary Employee            | 12.00         |                |
| Board of Elections            | Ann D Wagoner                | Temporary Employee            | 12.00         |                |
| Board of Elections            | Virginia A Beaver            | Temporary Employee            | 12.00         |                |
| Board of Elections            | Mary G Taylor                | Temporary Employee            | 12.00         |                |
| Board of Elections            | Mildred C Tisdale            | Temporary Employee            | 12.00         |                |
| Board of Elections            | Roderick P Back              | Temporary Employee            | 12.00         |                |
| Cooperative Extension Service | Christopher Flores-Rodriguez | Intern                        | 8.00          |                |

# Forsyth County Personnel Report

## Separations Processed During the Month of December 2018\*



| <i>Department</i>    | <i>Name</i>         | <i>Position Title</i> | <i>Salary</i> | <i>Service</i> |
|----------------------|---------------------|-----------------------|---------------|----------------|
| Library              | Deborah A Blacknall | Library Page          | 8.95          |                |
| Library              | John P McIntyre     | Library Page          | 8.95          |                |
| Library              | Awatif H Oumar      | Library Page          | 8.95          |                |
| Library              | Stephanie G Marson  | Library Page          | 8.95          |                |
| Parks and Recreation | Brenda K Tilley     | Sr. Park Assistant    | 9.39          |                |
| Parks and Recreation | Kaylan E Vogler     | Grill Attendant       | 8.95          |                |
| Tax Administration   | Rebecca H Rash      | Appraiser             | 21.22         |                |

47

\* Separations may be for a prior month due to a variety of circumstances, eg. an employee not returning from a leave of absence without pay.